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**Remarks:**

Ben: At a recent DCI Staff Mtg the attendees were polled to determine if the regularly scheduled Mon/Wed/Fri staff mtgs lended themselves to more indepth discussions. It was agreed that they would not. As a result, the DCI is planning to have a special staff meeting on Thursdays from 8:45 to 9:45 at which a single topic will be discussed.

The attached memo suggests two topics both of which fall into your bailiwick. Could you please come up with a guesstimate as to how long it would take to prepare for such a session (one on retirees

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Note to Ben: (Continued)

AT and another on recruiting) and let us and [ ] know when they can be scheduled. According to Mr. Wortman, the Personnel items would be the first in the barrel. He suggests that it would be well to prepare point papers prior to the meeting on each item for distribution among the morning meeting attendees.

AT [ ]  
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DD/A Registry  
File Meeting

MEMORANDUM FOR: Deputy/DCI/Resource Management  
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Deputy Director for Science and Technology  
Deputy Director for Operations  
Director of Public Affairs  
Inspector General  
General Counsel  
Legislative Counsel  
Comptroller

FROM: Don I. Wortman  
Deputy Director for Administration

SUBJECT: Morning Meeting Discussion Items

For your information, the Director has asked me to take the lead in preparing discussion items for one of the forthcoming morning meetings. He has suggested two subjects: CIA Retirees and Recruitment on College Campuses. At this point I am not certain how long it will take to organize the briefing and prepare point papers, but as soon as I have a grasp of what is involved, I will arrange a date for this special meeting(s). (U)

Don I. Wortman

Attachment:  
Memo from DCI

Originator: ; se; 8 Mar 79

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